

Recitation Information Sheet for Calculus (MA123) – Section 021

Spring 2016 Semester

Contact Information:

Teaching Assistant: Kalila Sawyer

Office: POT 722

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Office Hours:

T 11:30am-1:30pm (POT 722)

Th 12:30pm-1:30pm (Mathskeller, CB 063)

and other times by appointment

Meeting Time	Tuesday 3:30pm-4:45pm
Meeting Place	FB 213

All general information about MA 123 can be found on the course website, which is the official syllabus for the course: <http://www.ms.uky.edu/~ma123/>

Recitation Grades: A portion of the course grade for MA 123 will be determined by your attendance and participation in recitation. You have the opportunity to earn 3 points at each recitation. You will earn 1 point for attending and 2 points for participation. You earn participation points by turning in one problem assigned from the recitation worksheets, presenting a problem for the class, completing a quiz (for any of these, you will get 1 point for **showing** your work and 1 point for the correct answer), or a similar activity. Students will work in small groups, but each student must write out solutions to all of the problems individually. You should understand all of the steps involved in each problem.

Attendance Policy: Students who miss recitation due to illness, family emergency, or a university sanctioned activity should request an excused absence from me before planned events, when possible. I must have proper documentation **and** you must make up missed work within a week of the excused absence. Any other absence is considered unexcused. Failure to participate in recitation, arriving more than 5 minutes late, or leaving more than 5 minutes early (without a valid excuse) will also result in losing your attendance point for that class. If there are special circumstances that will cause you to be late to class on a regular basis, let me know.

Keys for Success

- Come prepared to participate! During recitations, you'll be working individually or in small groups on problems that correspond with material covered in lecture. I will be ready to nudge you or your group in the right direction if you get stuck, but I will never rob you of the satisfaction of discovering the solution for yourselves.
- You can also email with any questions. I will check my email throughout the work week (M-F 9:00am-5:00pm) and try to respond within 24 hours.
Note: Homework questions should be submitted through the WebWork "Email my instructor" link.
- Cell phones and computers should not be used during class for any purpose other than to look at the day's worksheet.